

**KELLOGG INSTITUTE  
PRACTICUM PROSPECTUS APPROVAL FORM**

NAME OF STUDENT/KELLOGG YEAR: \_\_\_\_\_

INSTITUTION: \_\_\_\_\_

TITLE OF PRACTICUM: \_\_\_\_\_

ADVISOR'S APPROVAL: \_\_\_\_\_

STUDENT'S SIGNATURE: \_\_\_\_\_

BRIEF ABSTRACT:

PRACTICUM GOALS AND OBJECTIVES:

POTENTIAL BENEFITS OF PRACTICUM:

RESOURCES REQUIRED:

(CONTINUES OVER →)

TIMELINE FOR PRACTICUM IMPLEMENTATION (SEE PRACTICUM HANDBOOK):

DATE

OBJECTIVE

**DUE DATES / TIMELINE FOR PRACTICUM PROCESS:**

1. SUBMIT PRACTICUM PROSPECTUS AND APPROVAL FORM BEFORE DEPARTING INSTITUTE.

DUE NOT LATER THAN LAST THURSDAY OF INSTITUTE

2. MID-TERM REPORT - DUE NOT LATER THAN DECEMBER 1

May be e-mailed to KELLOGG @APPSTATE.EDU

3. FINAL REPORT (HARD COPY & ELECTRONIC) AND IMPACT LETTER (SEE HANDBOOK).

DUE NOT LATER THAN JUNE 1

4. SUBMIT MID-TERM AND FINAL REPORT TO: KELLOGG INSTITUTE

NATIONAL CENTER FOR DEVELOPMENTAL EDUCATION

ASU BOX 32098

APPALACHIAN STATE UNIVERSITY

BOONE, NC 28608.

**IMPORTANT:** ANY REQUEST FOR LATE SUBMISSION (EXPLAIN EXTENUATING CIRCUMSTANCES FOR CONSIDERATION OF DEADLINE EXTENSION) MAY BE MADE, *IN WRITING TO THE ADVISOR*, WITH A COPY TO THE KELLOGG INSTITUTE. THE REQUEST SHOULD INCLUDE RATIONALE FOR EXTENSION AND PROJECTED COMPLETION DATE.