



Kellogg Institute 2018 – Application and Fees Worksheet

INSTITUTE DATES: JULY 14-27, 2018

Please return completed form to: Kellogg Institute, ASU Box 32098, Boone, NC 28608. Fax (828)262-7183

Important - APPLICATION PACKAGE MUST INCLUDE:

- An application form completed in full, INCLUDING FEES WORKSHEET:
- A non-refundable \$250 deposit, AND
- A brief statement of your objectives for attending the Kellogg Institute (attach separate sheet if necessary).

Acceptance will be acknowledged after receipt of your application package.

(All fields required - Please PRINT legibly or TYPE):

Have you previously attended Kellogg Institute? Yes No If yes, when? _____

Mr. Mrs. Ms. Miss Dr. Name _____

Preferred Name _____ Title _____

Institution _____

Institution Address _____

Institution City, State, Zip _____

Home Address _____

Home City, State, Zip _____

Institution Phone _____

Cell Ph # _____ Preferred Email Address _____

(Please make sure your e-mail client is set to accept mail from kellogg@appstate.edu)

Type of Institution: Public Private Two-year Four-year

Position(s) you hold: Administrator Counselor Instructor Other (specify) _____

Number of years in Developmental Education _____

Major responsibility/roles within last five years _____

How did you learn about the Kellogg Institute? _____

APPLICATION DEADLINE: JUNE 15, 2018 OR UNTIL FILLED.

ATTENDANCE IS CAPPED AT 45 PARTICIPANTS. INSTITUTIONS MAY SEND TEAMS OF 2 OR MORE.

KELLOGG INSTITUTE FEES WORKSHEET*

THIS FORM MUST BE INCLUDED WITH APPLICATION

**Participants accepted into the Kellogg Institute will be invoiced for 2018 fees.
Please include this worksheet with your application so that we can invoice you appropriately.**

1. INSTITUTE FEE	REQUIRED – See explanation of fees next pg.	\$ 1,195.00
2. RESIDENCE HALL ROOM AND BOARD	REQUIRED – However, participants who must travel with family members may stay off campus; See Kellogg web site FAQ page for additional information.	\$ 800.00
3. TOTAL <u>REQUIRED</u> FEES		<u>\$1,995.00</u>
4. OPTIONAL RESOURCE PKG. Incl: 1 year Subscriptions for the <u>Journal of Developmental Education</u> and the <u>Research in Developmental Education Newsletter</u> . Also included is one copy each of the " <u>What Works-A research based best practices in Developmental Education</u> " by Hunter R. Boylan and " <u>Attaining Excellence in Developmental Education Research based Recommendations for Administrators</u> " by Hunter R. Boylan and D. Patrick Saxon. (delivered during Institute)	Add \$135.00	\$ _____
5. <u>LESS</u> \$250 Deposit	Please enclose deposit with application.	\$ <u>-250.00</u>
6. BALANCE DUE. Kellogg fees invoiced by Kellogg Institute.	BALANCE DUE JULY 1, 2018 TO THE KELLOGG INSTUTE.	\$ _____
7. OPTIONAL DEVELOPMENTAL EDUCATION SPECIALIST CERTIFICATION /SUPERVISED CAMPUS INNOVATION PROJECT. Those desiring certification must enroll in HE 6549. <u>Applying Research in Developmental Education (3 CR.)</u>	IN-STATE (NC) TUITION \$ 595.53 OUT-OF-STATE TUITION \$1597.53 (Enter appropriate amount at right) Elect this option if you are choosing Developmental Education Specialist Certification upon completion of a CIP Project on your campus. <u>COURSES ARE REGISTERED & PAID TO CRATIS D. WILLIAMS GRADUATE SCHOOL.</u>	\$ _____ Add'l fees may apply.
8. PARTICIPANTS MAY ELECT AN ADD'L OPT'L GRADUATE CREDIT COURSE:HE 6090-Seminar in Adult & Developmental Educ.(3 CR)	IN-STATE (NC) TUITION \$ 595.53 OUT-OF-STATE TUITION \$1597.53 (Enter appropriate amount at right) This course to be elected in addition or instead of HE6549	\$ _____ Add'l fees may apply.

IMPORTANT - Content for Optional Courses is embedded in the Kellogg Institute curriculum; see the Kellogg FAQ page for further information. Course Numbers/Titles subject to change pending curriculum review. Updates will be posted when available, and applicants will be informed of course titles/numbers and descriptions if revised.

KELLOGG INSTITUTE APPLICATION, continued

EXPLANATION OF FEES:

- **INSTITUTE REGISTRATION FEES** cover all materials required for Institute sessions, faculty leadership, opening reception, and closing dinner.
- **Residence hall room and board** includes a single occupancy room (with shared bath) and a la carte meal plan (est.). Your meal plan may not cover all your dining costs; please budget accordingly.
- **OPTIONAL Graduate tuition for course HE 654X, Developmental Education Applications**, covers faculty support for the development of a campus innovation project to be implemented on the participant’s home campus in the academic year following the summer residency. Those desiring certification as a Developmental Education Specialist through the Kellogg Institute should elect this course.
- **OPTIONAL Graduate tuition for course HE 6090, Seminar in Adult and Developmental Education**, can be elected in addition to or instead of HE 654X. Participants enrolling in HE 6090 will be required to prepare reflection papers to be graded for credit.

NOTE: Instructions for applying to Appalachian State University as a non-degree student will be sent to those electing a graduate credit option. You should include the \$65 Cratis D. Williams Graduate School application fee in *budgeting for* your cost of attendance. **PLEASE do not include this fee or fees for your graduate courses in your payment to Kellogg. The \$65 fee, as well as the Graduate Course fees are payable to the Appalachian State University Graduate School** when completing that application.

CANCELLATION POLICY: Deposits are non-refundable. In the event you must cancel your registration, you have the option to transfer your application and deposit to the following summer's Kellogg Institute. Institutions may request sending alternate participants in cases where the original applicant must cancel. Cancellation requests should be made in writing: Email to kellogg@appstate.edu. **Cancellations received after July 1 will be charged 25% of the Institute fee. Applicants who purchase the resource package but cancel prior to registration will not receive the package, and the price, if paid, will be refunded.**

Questions? Email kellogg@appstate.edu or phone (828) 262-2805

Graduate School Questions? Email carlbergvs@appstate.edu or phone (828) 262-7133

IMPORTANT: PLEASE INCLUDE \$250 DEPOSIT AND STATEMENT OF OBJECTIVES TO COMPLETE YOUR APPLICATION AND SECURE YOUR PLACE

Make Kellogg Institute checks payable to the Kellogg Institute. Wire transfers are not accepted.

Make Graduate School checks payable to: Cratis D. Williams School of Graduate Studies. Wire transfers are not accepted.

**To pay your fees via Visa or MasterCard,
fax application form to (828) 262-7183, or call (828) 262-3057**

IMPORTANT: DO NOT SEND CREDIT CARD INFORMATION VIA E-MAIL

Visa _____ MasterCard _____

Please specify: _____ Company Card _____ Personal Card

Amount Authorized: \$ _____

Credit Card Number _____ Expiration Date _____

Name on Card _____ Signature _____

For Kellogg Applicant (if different) _____

**KELLOGG INSTITUTE • ASU BOX 32098 •
BOONE, NC 28608-2098**