



Kellogg Institute 2017 – Application and Fees Worksheet

INSTITUTE DATES: JULY 8-JULY 21, 2017

Please return completed form to: Kellogg Institute, ASU Box 32098, Boone, NC 28608. Fax (828)262-7183

Important - APPLICATION PACKAGE MUST INCLUDE:

- An application form completed in full, INCLUDING FEES WORKSHEET:
- A non-refundable \$250 deposit, AND
- A brief statement of your objectives for attending the Kellogg Institute (attach separate sheet if necessary).

Notification of acceptance will be sent upon receipt of the application package.

APPLICATION (All fields required - Please PRINT legibly or TYPE):

Have you previously attended Kellogg Institute? Yes No If yes, when? _____

Mr. Mrs. Ms. Miss Dr. Name _____

Preferred Name _____ Title _____

Institution _____

Institution Address _____

Institution City, State, Zip _____

Home Address _____

Home City, State, Zip _____

Institution Phone _____ Home Phone _____

Cell Ph # _____ Preferred Email Address _____

(Please make sure your e-mail client is set to accept mail from kellogg@appstate.edu)

Type of Institution: Public Private Two-year Four-year

Position(s) you hold: Administrator Counselor Instructor Other (specify) _____

Number of years in Developmental Education _____

Major responsibility/roles within last five years _____

How did you learn about the Kellogg Institute? _____

APPLICATION DEADLINE: JUNE 1, 2017 OR UNTIL FILLED.

ATTENDANCE IS CAPPED AT 45 PARTICIPANTS. INSTITUTIONS MAY SEND TEAMS OF 2 OR MORE.

KELLOGG INSTITUTE FEES **WORKSHEET***

Please use this form to calculate cost of attendance,

THIS FORM MUST BE INCLUDED WITH APPLICATION

Participants accepted into the Kellogg Institute will be invoiced for 2017 fees.

Please include this worksheet with your application so that we can invoice you appropriately.

1. INSTITUTE FEE	REQUIRED – See explanation of fees next pg.	\$ 1,195.00
2. RESIDENCE HALL ROOM AND BOARD	REQUIRED – However, participants who must travel with family members may stay off campus; See Kellogg web site FAQ page for additional information.	\$ 715.00
3. TOTAL <u>REQUIRED</u> FEES		<u>\$ 1910.00*</u>
4. <u>OPTIONAL DEVELOPMENTAL EDUCATION SPECIALIST CERTIFICATION/ SUPERVISED PRACTICUM:</u> Those desiring certification must enroll in HE 654X –Applying Research in Developmental Education (3 cr.)	<p style="text-align: center;">IN-STATE (NC) TUITION/FEE \$595.53 OUT-OF-STATE TUITION/FEE \$ 1757.53 (Enter appropriate amount at right)</p> <p>Elect this option if you are choosing Developmental Education Specialist Certification upon completion of a PRACTICUM PROJECT. An SGA fee of \$.13 is added for one course, or for 2 courses, \$.25 is charged for both.</p>	add \$ _____ (optional)
5. PARTICIPANTS MAY ELECT AN ADDITIONAL <u>OPTIONAL</u> GRADUATE CREDIT COURSE: HE 6090 – Seminar in Adult and Developmental Education (3 cr.)	<p style="text-align: center;">IN-STATE (NC) TUITION/FEE \$ 595.53 OUT-OF-STATE TUITION/FEE \$ 1757.53 (Enter appropriate amount at right)</p> <p>(This course may be elected in addition to or instead of Developmental Education Applications.)</p>	add \$ _____ (optional)
6. <u>OPTIONAL</u> RESOURCE PACKAGE -add \$135 (delivered during Institute)	Includes: 1- <i>What Works: Research-based Best Practices in Developmental Education</i> ; 1 – <i>Attaining Excellence in Developmental Education: Research-based Recommendations for Administrators</i> ; 1- year personal subscription to the <i>Journal of Developmental Education</i> ; and 1-year subscription to <i>Research in Developmental Education</i>	add \$ _____ (optional)
7. <u>LESS</u> \$250 Deposit	Please enclose deposit with application.	– \$ _____
8. BALANCE DUE (ESTIMATE) <u>TO BE INVOICED:</u>	BALANCE DUE JULY 1, 2017	\$ _____

IMPORTANT - Content for Optional Courses is embedded in the Kellogg Institute curriculum; see the Kellogg FAQ page for further information. Course Numbers/Titles subject to change pending curriculum review. Updates will be posted when available, and applicants will be informed of course titles/numbers and descriptions if revised.

KELLOGG INSTITUTE APPLICATION, continued

EXPLANATION OF FEES:

- **INSTITUTE REGISTRATION FEES** cover all materials required for Institute sessions, faculty leadership, opening reception, and closing dinner.
- **Residence hall room and board** includes a single occupancy room (with shared bath) and a la carte meal plan (est.). Your meal plan may not cover all your dining costs; please budget accordingly.
- **OPTIONAL Graduate tuition for course HE 654X, Applying Research in Developmental Education**, covers faculty support for the development of a practicum project to be implemented on the participant’s home campus in the academic year following the summer residency. Those desiring certification as a Developmental Education Specialist through the Kellogg Institute should elect this course.
- **OPTIONAL Graduate tuition for course HE 6090, Seminar in Adult and Developmental Education**, can be elected in addition to or instead of HE 654X. Participants enrolling in HE 6090 will be required to prepare reflection papers to be graded for credit.

NOTE: Instructions for applying to Appalachian State University as a non-degree student will be sent to those electing a graduate credit option. You should include the \$55 Cratis D. Williams Graduate School application fee in *budgeting for* your cost of attendance. **PLEASE do not include this fee in your payment to Kellogg. The \$55 fee is payable to the Appalachian State University Graduate School** when completing that application.

CANCELLATION POLICY: Deposits are non-refundable. In the event you must cancel your registration, you have the option to transfer your application and deposit to the following summer's Kellogg Institute. Institutions may request sending alternate participants in cases where the original applicant must cancel. Cancellation requests should be made in writing: Email to kellogg@appstate.edu. Cancellations received after July 1 will be charged 25% of the Institute fee. Applicants who purchase the resource package but cancel prior to registration will not receive the package, and the price, if paid, will be refunded.

Questions? Email kellogg@appstate.edu or phone (828) 262-2805

IMPORTANT: PLEASE INCLUDE \$250 DEPOSIT AND STATEMENT OF OBJECTIVES TO COMPLETE YOUR APPLICATION AND SECURE YOUR PLACE

**Make checks payable to the Kellogg Institute.
Wire transfers are not accepted.**



**To pay your tuition and fees via Visa or MasterCard,
fax application form to (828) 262-7183, or call (828) 262-3057**

IMPORTANT: DO NOT SEND CREDIT CARD INFORMATION VIA E-MAIL

Visa _____ MasterCard _____

Please specify: _____ Company Card _____ Personal Card

Amount Authorized: \$ _____

Credit Card Number _____ Expiration Date _____

Name on Card _____ Signature _____

For Kellogg Applicant (if different) _____

**KELLOGG INSTITUTE • ASU BOX 32098 •
BOONE, NC 28608-2098**